



Langland Bay Golf Club

Club Guidelines and Byelaws

CONTENTS:

CLUB GUIDELINES

Section:

1. How the Club is Run
2. Health & Safety
3. The Clubhouse
4. On the Course
5. Club Teams
6. Standing Rules for Club Competitions
7. Club Sections
8. Club Competitions
9. Ladies' Section

CLUB BYELAWS

Interpretations

1. Officers
2. Management
3. Meetings
4. Membership
5. Guests
6. Subscriptions
7. Conduct
8. Complaints
9. Resignation of Membership

APPENDICES

1. Disciplinary Code and Procedure for Club Members

CLUB GUIDELINES:

1. HOW THE GOLF CLUB IS RUN:

Langland Bay Golf Club is a private members club that is open to all categories of membership. It is a non-profit making company and no profits will be distributed to members. All surpluses will be retained by the Club and used to enhance the Golf Club and surrounds. The Club facilities are designed to promote a friendly professional atmosphere. Any comments or complaints regarding the running of the Club should be brought to the attention of the Director of Golf, who will also inform the Board of Directors. Serious complaints against a member of staff must be made in writing and, under no circumstances, shall a member reprimand a member of staff.

THE COMMITTEE:

The Club is owned and run by the members as shareholders of a Limited Company. A Board of Directors (or Management Committee) is elected to control its affairs, and they elect a Club Chair from among their members. Board Members are elected at the AGM, which is normally held annually in April and serve for 3 years. They are allocated duties on various sub-committees. The permanent sub-committees are:

1. Finance and Development Committee: Is responsible for the financial workings of the Club

2. House Committee: Looks after all matters relating to the Clubhouse buildings, catering and bar facilities.

3. Social Committee: Looks after the organisation of social events.

4. Green's Committee: Oversees the condition of the course, including any development work.

5. Handicaps & Competition Committee: Is responsible for all aspects of playing golf.

Other Specialist Sub-Committees are formed as the need dictates.

THE CLUB CAPTAIN:

The Club Captain holds office for a year and is formally elected at a Special Meeting, normally in early March.

Because of the unique requirements of the position, nomination for the following year's

Captain (i.e. current Vice-Captain) is normally made by the Captain. In his year as Vice Captain, it is incumbent to provide three names of the proposed Captain to be considered by the Board to become the next Vice-Captain. These names must be submitted to the Club Chair in or before the month of October. The Board then ratifies the selection at the December Board Meeting.

The Captain shall be invited to be co-opted as a Director and, if in agreement, shall serve on the Board and be entitled to participate in all Board activities for his year of office.

THE CLUB PROFESSIONAL:

The Professional is retained by the Club to provide an essential service. Responsibilities include the monitoring of visitors, including checking handicaps, dress requirements and collecting green fees / buggy hire. The Professional also assists in the running of Club Competitions, provides tuition at all levels, assessing new members and running the Professional's shop and indoor training facility. The shop hours are from 7am until 6.30pm (or as business dictates) in the summer and from 8am until 4.30/5pm, in the winter.

As part of the Administrative Assistant's duties, they would be responsible in organising the Junior Section.

THE STAFF:

The Director of Golf and Administrative Assistant are employed by the Club. The Director of Golf is responsible for managing all day-to-day business, the staff and Events diary.

Responsibilities include:

- On course activities – these are directed in conjunction with Head of Greens committee and Course Manager.
- Bar Operations - The Bar Steward is employed to control the entire bar operation and act as security living on site. Contact with the Board is through the Director of Golf and the Head of House Committee. Bar and Maintenance staff are employed by the Club.
- Catering provision- The Stewardess is a contractor who will provide catering within the Clubhouse. Contact with the Board is through the Director of Golf and the Head of House Committee. The Catering Stewardess, who is self-employed, employs the catering staff
- Other Projects as directed by the Board / Club Chair via the various Committees.

OFFICE HOURS:

The Main Office is open between 7.30am and 4.00pm on weekdays and various weekends

evaluated on a monthly/daily basis as the business dictates.

2. HEALTH & SAFETY:

The Club has a Health and Safety Policy, details of which can be found in the Main Office.

Notices highlighting hazards on the course are available from the Professional or the Director of Golf. Please note, in the event of dangerous weather conditions, such as poor

visibility or electrical storms, the course will be closed and a klaxon will be sounded by the Pro Shop / Director of Golf or Board Member, to alert players to leave the course immediately.

Regular fire and evacuation drills will take place. Please obey the instructions given to you. The assembly point is located at the top, left hand side of the car park.

In the interest of health and safety, the Board does not approve with the consumption of excessive alcohol prior to or during a round of Golf.

In the event of an accident either on the course or in the clubhouse, the incident must be recorded with a Club official.

FIRST AID:

There are first aid boxes located in the Clubhouse, Office, Pro Shop and the Ladies' locker room. For more serious incidents there is a DEFIBRILLATOR available in the entrance foyer of the Clubhouse. There is no code needed to access this device. There is a second unit on the golf course which is located on the outside wall of the toilet next to the 7th tee. The code to gain access to this defibrillator unit is "c" for cancel.

First aid persons are available in the Office, Pro Shop, Clubhouse and Green Staff.

3. THE CLUBHOUSE:

Members, Guests and Visitors are reminded that a reasonable standard of dress is required at all times, as it is not only a matter of personal preference but shows respect for others.

Members booking guests are responsible for their behaviour and dress.

DRESS CODE:

Golfers should wear attire appropriate to the sport and clothing should not be scruffy or torn.

The dress code in the clubhouse and decking area is smart/casual

Both on the course, on the decking and in the clubhouse areas, the following are

unacceptable at all times:

- Beach Attire
- Flip flops
- Track Suits

- Football or Rugby attire
- Printed T Shirts
- Collarless or sleeveless shirts

In addition to the above, the following are not allowed to be worn in the clubhouse

- Hats or Caps
- Golf shoes (All Types)
- Wet clothing after playing Golf, we have a locker room where wet clothing may be removed and changed rather than sit in the clubhouse and soil furniture where other members can sit on dry chairs.

The Director of Golf, Bar Steward, Professional and Members of the Board have been asked to draw this notice to the attention of those persons who are unsuitably dressed who are respectfully asked to comply.

The bar is reserved for adult members; however Junior members may use all designated areas of the club to consume soft drinks and purchase food.

Snooker Room: Members under the age of 18 can request to use this facility under strict controls of the Bar Steward or Bar person on duty who must supervise the use of this facility.

SOCIAL:

The Social Committee prepares a Social Calendar with events / entertainment taking place periodically as advertised.

- Various Buffet or Dinner Dances are held in the Clubhouse for example on:
 - St. Valentine's Day, Mid-Summer, Pre-Christmas and Boxing Day.
- Various non-golf club functions are available and can be booked via the main office.
- There is a Children's Christmas Party and a New Years Eve Party.
- The Gentlemen's Dinner is held in the Clubhouse in November
- Bridge is played on Monday afternoons.

Notices giving details of social events are posted at various points throughout the Club, and can be found in the fixture Diary.

MONTHLY DRAW:

All members are encouraged to enter the monthly draw. The aim of the draw is to raise funds to promote small projects for club improvements, whilst also allowing members the chance to win a prize. Winners are sent their prize automatically.

Entry is £2 per month or £24 per annum paid by monthly direct debit or a lump sum. Please contact the Director of Golf for details.

CATERING:

The Club has catering facilities and hot meals and may be obtained from the hatch or in the dining room throughout the day. A menu with "specials" is available.

Opening Times

Monday 09.00 - 18.30

Tuesday 09.00 - Close

Wednesday 09.00 - 18.30

Thursday 09.00 - Close

Friday 09.00 - 18.30

Saturday 09.00 - Close

Sunday 09.00 - 18.30

Refreshments outside these hours can be arranged by booking in advance

BAR HOURS:

Bar hours vary slightly throughout the year, but are generally in the summer period, but with some reduction in hours during the winter, as business dictates.

Monday to Saturday 11.00am to 11.00pm.

Sunday 11.00am to 11.00pm.

Outside the club, drinks must not be consumed in the Car Park, only on the Balcony or the Patio Area. (Unless directed by the board under extenuating circumstances.)

The decking and patio areas are designated as Non-Smoking areas. There is a designated smoking area that is on the walk off from the 18th which will consist of 2 benches and a table.

Alcohol will not be sold or supplied to, or consumed by, persons under the age of 18 years.

SECURITY:

The Club has made every effort to ensure that the Clubhouse is secure. These measures include the use of CCTV and a door entry system. Please note, however, the Club is not responsible for members' possessions, nor is any loss, damage or theft covered by Club insurance.

Members are encouraged to purchase their own Golf Insurance which covers Golf and Personal items.

LANGLAND BAY GOLF CLUB LOYALTY CARDS:

Each member is issued with a loyalty (gold) card, which is used to purchase all drinks, refreshments and food from the bar or the Steward(ess). The card may be “topped-up” at the bar or in the office. No credit is given.

Use of Gold card is not transferable.

NOTICE BOARDS:

Notice boards dealing with general matters are situated in the foyer to the main lounge.

Those for Men's Competitions, Team matches, and the Seniors Section are near the entrance to the men's locker room.

Notices for the Ladies' Section are to be found in the Ladies locker room.

Notices for the Juniors' Section are to be found in the Juniors locker room.

Notices pertaining to conditions on the course are displayed on the website or at the first tee.

Please do not put notices up without prior consent of the Director of Golf (Clubhouse & Men's Locker Room) and Lady Captain or Honorary Secretary (Ladies Locker Room).

GENERAL:

A member's feedback section of the Langland Bay website is available for constructive comments.

All Visitors must be signed in as a requirement of the Club licence. The visitors signing-in book is in the main foyer entrance.

Mobile phones are not to be answered in the clubhouse and put on silent whilst on the golf course. Mobile phones should only be used in extreme emergencies / call outs, whilst on the course. Playing partners should be made aware of expected call outs.

No Pets / dogs, except guide dogs, are allowed in the Clubhouse.

4. ON THE COURSE:

Before any class of member without a recognised handicap may play the course, he or she is required to take a minimum of 6 lessons (depending on circumstances, length of time playing, New2Golf etc) with a club professional to acquire a certificate of golfing competence.

DRESS CODE:

On the course the following are ***unacceptable*** at all times

- Beach Attire
- Denim Jeans
- Flip flops

- Track Suits & Hooded Sweatshirts
- Football or Rugby attire
- Printed T Shirts
- Collarless or sleeveless shirts
- Trainers, except for having golf lessons from the club professionals or whilst spectating matches, no trainers or similar sports shoes, may be worn whilst playing on the course.

DURING PLAY:

Your position is behind the match in front, not in front of the one behind.

Slow Play - this is extremely frustrating to other golfers, so please note the following:

- If you are holding up anyone behind you, call them through - especially if you are looking for a ball. You must call other players through after 2 minutes of looking for a ball; after 3 minutes you must declare the ball lost and continue playing according to the appropriate rule. If you lose more than one hole on the players ahead, you should call the following players through.
- 2-ball matches have priority over 3 & 4-ball matches, and club matches & competitions have priority over any friendly match.
- Leave the area of the green as soon as play there is completed. Do not mark cards until you are at the next tee. Then do so while your companions are teeing off. Always leave trolleys and bags so as not to have to go back for them on your way from a green to the next tee.
- Always be ready to play your ball as soon as it is your turn. Do your club selection and preparation whilst waiting for your turn to play, and when the ball is in play have as few practice swings as possible. Pick up your ball when you cannot improve your own or your team's performance on a particular hole.
- Where people playing different holes find themselves in the same area of the course, always allow those further around the course to play first.
 - The only exceptions to this rule are: At the 18th green, where players teeing off from the 1st. tee, have priority. After driving off the 18th Tee, players should allow approach shots to be played to the 17th Green, before moving onto the 18th Fairway.

Keeping the course in good shape is as much your responsibility as that of the ground staff:

- Do not replace divots on the tee. Rather, fill in with soil/seed mix where provided.
- Do replace divots on the fairway and in the rough where possible. (Use of Divot Bags during Summer - growing period).

- Leave all bunkers as you would wish to find them, i.e. raked to remove all footmarks and unevenness. This should apply when you see any bunker in a disturbed condition, even if you have not played from it. (In winter, rake and place may be allowed as a local rule. This does not mean that you leave the bunker without raking). Please replace rakes in the middle of the bunker not on its edge.
- Use a 'fork' to repair all pitch marks on the green and its' surrounds, even if they were not caused by your ball. An untreated one will become a hollow of bare earth, which might be on your line of putt a few days later.
- Treat the greens with the respect you would give your best carpet at home. Avoid damage from throwing down the pin, leaning on your putter, dragging your feet with spiked shoes, and keep bags and trolleys well away.
- ***Do not use the flag pole or golf club to retrieve your ball from the hole.***
- Carry any rubbish to the nearest litterbin. It is an amazing fact that some people will carry a full drink can in their bag, but not an empty one, even though it is considerably lighter!

Respect others who share the course with us: other players, the public and the wildlife.

- Most golfers play for relaxation and disturbances of any kind are unwelcome.
- Always be quiet when another player nearby is playing a shot. Be aware that players in a group other than your own may be within earshot. Never play a shot if there is a possibility of reaching players in front of you. If you hit a ball that seems to be threatening anyone, you must shout 'FORE' and apologise to the person concerned.
- There are public rights of way on the course as follows:
 - From the rear of the clubhouse, across the front of the 4th tee and across the 3rd fairway to the path at the northern side of the 3rd. hole.
 - The path across the top, left of the 14th fairway, behind the 14th green, alongside the 11th hole and out on to the cliff-top across the 8th fairway.
 - The cliff-top area encompassing the 8th green, running alongside the 8th fairway onto the side nearest to the sea, between the 7th green and 8th tee, around the seaside of the 15th green and to the seaside of the 16th Green.

In these areas, members of the public have priority, and golfers must be aware that they are solely responsible as individuals for any injury or damage caused by their actions.

- The Board has a declared policy of nature conservancy within the confines of the golf course, and all members are asked to respect the flora and fauna of the area.
- No dogs are allowed on the course except for the land open to the public, the board would request that members observe these public paths whilst walking their dogs not to

give visitors or non-members the impression that they may walk the course with their dogs. Dogs should remain on leads at all times

- Should any member have cause for complaint, this should be done through a Club Official.

MEMBERS PLAYING THE COURSE AS A SINGLETON:

Practise facilities at Langland are limited and many people choose to play the course on their own for practice. If you do opt to play as a singleton, then be aware of the following:

1. You must not hold up play to following persons / groups.
2. You should play only one ball on your round. (This may be increased to two, but no more, if the course is very quiet and no matches are close behind).

Please note that failure to comply with the above may lead to a complaint, which, if upheld, could lead to a period of suspension.

Golf is a social game so, if you are playing as a casual 2 or 3-ball, and you come upon a singleton, why not ask him/her to join you.

Players playing the full 18 Holes have priority over groups playing a lesser number of Holes.

ON-LINE BOOKING SYSTEM:

The club operates an online booking system with the main aim to provide members with up-to-date information on what is happening on the course so that you can plan your golf and avoid the frustration of arriving and not being able to get on the tee.

It is compulsory to book – you cannot turn up and play, please contact with the Pro Shop.

This can be done in several ways:

- ◆ On-line after you have registered.
- ◆ Using the App
- ◆ Through the Pro Shop
- ◆ Through the main office

If you make a booking, you need to go to the Pro Shop to advise them you have arrived.

ORDER OF PLAY FROM THE 1ST TEE:

From Monday to Sunday, all players must start from the 1st tee, unless otherwise sanctioned.

Greens Staff have priority on the course – Please be patient and courteous if work on the course is being carried out.

Please observe the following rules:

- Players in official Club Team Matches have priority over those playing in Club Competitions. Both these categories have priority over other matches. HThis also

applies at any point on the course, where such matches should be called through at the first opportunity if they are being delayed in any way.

- Rules of golf must be observed.
- Adult players have priority over Junior members except those of single handicap who have equal standing on the 1st tee as an adult.
- No play is permitted before 7.00am as per BRS system tee times or after the last available BRS system tee time to complete 18 holes. Members are allowed to play the course as light dictates however, it must be in the interest of safety dictated by the available light not to endanger other golfers or walkers.
- There are additional annual events e.g. PGA Pro-am etc that also have restrictions but every effort will be made to arrange reciprocals with local clubs to allocate times during the day for members, where possible.

PRACTICE AREA:

Practice facilities at Langland Bay are limited by the space available:

1. Practice putting green, located between the clubhouse and the 18th green. The area is 'out of-bounds' when playing the course. No chipping is allowed onto the putting green.

2. Practice green and bunkers. These are located at the southeast extremity of the course, to the right of the 17th fairway. (Please be aware of players playing the 17th when using this practice area and when crossing the course from or to the practice area.)

The facility is suitable for short iron approach shots, chipping and putting practice, and green-side bunker play. The area is not 'out-of-bounds' whilst playing the course and normal rules and etiquette apply on the green and in the bunkers. Also note that for the purposes of Rule 7.1.b - the area is not designated as part of the course and practice is therefore permissible prior to Stroke-play competitions. This practice area is defined as being to the right of the 17th fairway.

3. Practice tees are situated to the right of the 18th fairway from which balls may be struck towards marker posts in the hedge on the right of the 17th fairway, above the practice green. Only distinctively marked balls (preferably yellow & clearly marked) are to be used at this facility and priority must always be given to those playing the course.

Practice balls may not be struck onto the 17th fairway during club competitions, with the exception of the Professionals.

ALL BALLS TO BE COLLECTED AFTER USE!

THE CLUB PROFESSIONALS HAVE PRIORITY AT ALL PRACTICE LOCATIONS.

Players in 'Stroke play' competitions must not practice on the course prior to a competition

match. This rule does not apply in 'Match play' competitions.

BUGGIES:

Buggies are available to hire via the pro shop; members are allowed a discounted rate. Buggy users should observe the buggy routes signposted and restrict their speeds to safeguard themselves, other players and the course. Buggy use in the winter is only for golfers with medical certificates only.

5. CLUB TEAMS:

MEN: 1ST. & 2ND. TEAMS:

The men's section of the club is represented in the Glamorgan County Golf Union Inter-Club Team Tournament by two teams of 6 players each. The competition takes the form of three foursome matches on a home and away basis against five other teams in each division, with annual promotion and relegation. The club also enters teams in the following tournaments:

1. The Victory Shield - open to all clubs in Wales, played as one foursomes match on a knockout basis at a neutral course.
2. Welsh Team Championship - open to all clubs in Wales, played on a knock-out basis with each club represented by a nominated team of five, playing singles matches. A reserve player is permitted for the final 32 clubs involved.
3. Other National Competitions as seen fit.

LINKS LEAGUE:

Matches are played on a league basis with local clubs, three foursomes and one singles match. Qualification for players is a handicap of 6 to 9 inclusive.

QUARTZ TEAM:

Matches are played on a league basis, within divisions and promotion and relegation, with other clubs in the local area. Qualification for players is a handicap of 10 to 17 inclusive. Teams play 5 foursomes matches (with a non-qualifying reserve match) on a home and away basis on alternate years.

FRIENDLY MATCHES:

The Club plays several friendly matches each season, with players at all handicap levels eligible to play. All members are therefore encouraged to take part.

SENIORS' TEAM MATCHES:

The seniors' men's team participates in home and away matches during the summer months against other senior teams from other local clubs. Fixtures range from Ashburnham in the west to Dinas Powys and Wenvoe in the east. Matches take the form of 8 pairs per team, playing 4-

ball better ball match play. The results of these matches are always officially recorded as 'halved'.

The Seniors' Lady section plays friendly matches against senior players from local clubs, organized by the Ladies Seniors', including an away day and a Cup Competition.

JUNIORS: GIRLS AND BOYS:

The junior section of the Club is represented in the West Glamorgan League. The competition takes the form of 3 foursome matches and one reserve foursome, on a home & away basis. The winners of the West Glamorgan League play the winners of the East Glamorgan League.

LADIES: 1ST, 2ND & 3RD TEAMS:

The ladies' section of the club is represented in the Glamorgan & Monmouthshire Golf League by two teams of 5 players each. The competition takes the form of five singles matches on a home and away basis against five other teams in each division, with annual promotion and relegation.

The club also enters teams in the following tournaments:

1. Welsh Ladies Team Championship - open to all clubs in Wales, is played in accordance with the rules provided by Wales Golf.
2. Other National Competitions as seen fit.

TEAM DINNERS

At team dinners, shirts and ties will be worn and/or team shirts as directed by the Team Manager / Team Captain. Relaxation of this rule for both Men and Ladies is at the discretion of the Team Manager / Team Captain.

OPEN WEEK:

The Club holds a week of competitions open to golfers from other clubs, usually in the first week of June.

During Open Week no play is permitted before 7.30 am or between the last booked tee time and 4.30pm.

6. STANDING RULES FOR ALL CLUB COMPETITIONS:

(Unless otherwise stated on competition notice boards.)

Entry to all competitions is restricted to full playing adult members, unless otherwise stated.

Country members may enter any club competition except KNOCKOUT COMPETITIONS and BOARD COMPETITIONS, with no exceptions. All entrants must have an active

handicap.

7. CLUB SECTIONS:

7.1 MEN:

There are several Diddy groups run throughout the week as well as Club competitions and Seniors matches. Team matches and Board Competitions are as listed in the club diary.

7.2 JUNIORS:

- The Board will appoint a Junior Organiser, responsible to a nominated Director for the day to day running of the Junior Section. That person will be responsible for organising an AGM where a Junior Captain, Vice-Captain and 3 Committee members are elected.
- Junior members must become fully conversant with and abide by golf etiquette. Except in recognised competitions or matches, juniors must give way to full playing members. Juniors, aged between 7 and 11 may only play the course when accompanied by adult full playing members who are either their parents, grandparents or other relatives.
- Juniors are eligible to play in senior Medal competitions when their handicaps are 20 or better but must be accompanied by a Senior or Youth member who will sign their score card. For details of which club competitions juniors may enter see section 8 (boys and girls) Club Competitions.

Clubhouse and Locker Rooms

- Juniors are not allowed in the Senior Locker Rooms unless accompanied by a Senior member.
- The Junior Locker Room is allocated to the Juniors on condition that it is kept in good order.

Any abuse may result in withdrawal of the facility.

Alcohol will not be sold or supplied to, or consumed by, persons under the age of 18 years.

The Snooker Room may be used by all members. Junior members with the consent and supervision of the Steward or Bar Staff.

SENIORS:

The Men's Section of the club is organised and funded entirely by its own membership with the approval of the Board of the Club.

Qualification for entry is that you must be over 55 years of age and at least partly retired from employment. The Section has its own Captain, Secretary, Treasurer and Committee. The Captain acts as Chairman of the group and chooses his own Vice-captain to take over from him the following year. Officers are elected at an AGM, which is held in October each year. Throughout the whole year, various competitions are played monthly, including an

annual match with the Ladies' Section. Both Singles and Pairs knockout competitions are run through the summer, and an 'Eclectic' competition for charity is held during the winter months.

The Ladies' also have a seniors section and qualification for entry is 65yrs of age and various competitions are organised throughout the season, including an away day.

The emphasis with 'Seniors' golf is on a friendly, relaxed game with an enjoyable meal and socialising afterwards.

COMPETITION ENTRY: GENERAL:

Members must have a WHS Handicap. To get a handicap, 3 cards (each played over 18 holes) or 6 cards (each played over 9 holes), or a combination of each total, or 54 holes, must be returned to the H&C Committee. Provided the returned cards are completed satisfactorily, the player will be allocated a competitive handicap.

ENTRY CRITERIA FOR BOARD COMPETITIONS:

To enter a Board Competition a player must have completed a minimum of 20 scorecards on their record (overall) and at least 3 LBGC competition cards within the last 12 months.

COMPETITIONS ENTERED AT OTHER CLUBS:

If a player enters a qualifying competition at another club, but their score is not entered onto their record at the time, their card or photographic copy, containing handicap index; course and playing handicap should be submitted to the H&C Committee as soon as possible after the game.

ENTRY FEES:

(i) Strokeplay – to be paid at the Professional's Shop before play, with cards being issued by the Professional or his representative

(ii) Matchplay – to be placed in the envelopes provided and deposited with the Club Office before the closing date for entries

MARKING CARDS:

All cards must show:

- Competitors' Name
- Name of competition
- Competitors handicap
- Date and Tee Time

- Signature of both Player and Marker.

Scores are to be entered into 'How Did I Do' app or on the Computer in the Sports Bar unless otherwise directed. Cards are then placed in the Card Box.

DISQUALIFICATION:

This takes place due to:

- Lower gross score entered than actual score achieved
- Signature(s) missing/omitted
- Serious breach of rules

Disqualification means you will not receive any prize money, but your handicap may still be adjusted.

TIMING:

In Match-play events, players are jointly responsible for arranging the date and time of the match. The player on top of the draw must contact his opponent and offer 3 dates, one of which must be a weekend. If no result is posted on the Competition Draw Sheet on the completion date for that round, then both competitors are disqualified.

In respect of issuing cards for all other events, this will be entirely at the discretion of the issuing official, having due regard to the amount of daylight available. However, in general, no cards will be issued after 4.30 p.m.

Unless otherwise stated in these Guidelines, or software applications used by the Club, the maximum allowance for events is 54. A full member must mark all stroke-play cards unless a Handicap Committee Member gives exception.

If a match is tied after the final hole, it is recommended that:

- Competitions played off scratch, the match is extended one hole at a time until there is a winner.
- Competitions played off handicap, the match is decided over 3 holes or replayed.

In both cases, holes are played in the same order as in the round. If for some reason, e.g. failing light, the match cannot be decided, then the match is to be replayed.

For all other events ties will be resolved by reference to the following comparisons in order of priority using the relevant proportions of handicaps:

- (a) The best nett score on holes 10 to 18 inclusive
- (b) The best nett score on holes 13 to 18 inclusive
- (c) The best nett score on holes 16 to 18 inclusive
- (d) The best nett score on hole 18.

(e) The best nett score on holes 12 to 17 inclusive.

If we have not found a winner by comparing the score on hole 18, we go back through the holes in order from 17 to 1 until we find a winner.

For 36-hole competitions:

(a) The second 18 holes (nett)

(b) Then as above for the second card.

8. CLUB COMPETITIONS:

BOARD COMPETITIONS

All Board Competitions to be played off white tees, unless otherwise stated.

No General Play scorecards are allowed to be submitted between the semi-final and final of a match play competition.

(a) MATCHPLAY

Club Championship (The Marten Cup) – The top 24 players by handicap, who put their names forward, will be seeded and compete in a single knockout off scratch. The final is played over 36 holes.

Gold Cup – Singles knockout played off full handicap allowance, open to all members subject to a maximum handicap index of up to 8.7. The final is played over 36 holes.

Tony Vaughan Cup – Singles knockout played off full handicap allowance, open to members with a handicap index of 8.8 to 14.7

Ken Phillips Cup – Singles knockout played off full handicap allowance, open to members with a handicap index of over 14.8. Maximum of 18 shots given.

Mark Portsmouth Trophy – Singles knockout medal played off full handicap allowance, open to all members, but subject to a maximum handicap index of 18.1

Summer Four-Ball – Pairs knockout. There is a preliminary qualifying round in the form of a four-ball better ball stroke-play stableford, with an 85% handicap allowance. The top 32 pairs will advance to the main match-play knockout, with a 90% handicap allowance (taken from the lowest handicapped player in the match) There is a maximum handicap index of 18.1 in both the qualifying and knockout stages of the competition. Maximum of 18 shots given.

Winter Foursomes – Pairs knockout, usually played between November and March, open to all members. Maximum handicap index of 18.7 with a stroke allowance of 50% of the combined team handicap.

Heathenian or Winter League (Tom Lynch Trophy) – Four-ball better ball, usually played between October and March on a Sunday morning. Initial part is on a league basis, with the

top teams going forward into a knockout format. 90% allowance. Maximum 18 shots given.
Maximum handicap index 19.1 (Yellow tees) and 20.5 (Yellow Winter tees)

(b) STROKEPLAY

Harold Wood & Founders Cup – Foursomes medal played off a maximum handicap index of 18.1 with a stroke allowance of 50% of the combined team handicap.

Harold Wood is the Best Gross Score and Founders Cup is the Best Net Score

President's Putter – Singles stableford played off a maximum handicap index of 18.1.

Juniors are not eligible to enter.

Greig Simpson Cup – Fourball better ball stableford, played off a maximum handicap index of 18.1. Each player receives 85% of their course handicap allowance.

Langland Bowl – Singles medal played off a maximum handicap index of 18.1 over 36 holes on two separate days

Veterans Cup – Singles stableford, played off yellow tees, open to all members aged 55 and above. No maximum handicap restriction. (This is not restricted to members of the Senior's Section)

Captain's Prize – the competition is held on Captain's Day and the format decided by the Captain. Juniors are not eligible to enter, but may have a separate competition decided by the Captain

Scratch Cup – Singles medal scratch over 36 holes on two days with the winner having the lowest aggregate gross score. Ties to be resolved by best score on second 18 holes.

Centenary Vase – Singles stableford handicap played off a maximum handicap index of 18.1

Caswell Bowl – Singles stableford played off a maximum handicap index of 18.1 over 36 holes on two separate days.

Lee Taylor Cup - Fourball better ball stableford, played off a maximum handicap index of 18.1. Each player receives 85% of their course handicap allowance.

Monthly Medal Championship – runs throughout the summer to include the Monthly Medal competitions from May to September inclusive, the winner having the lowest aggregate net score from their best 4 from 5 medals. In the event of a tie, the best score from the last scoring medal will apply. If a monthly medal is cancelled, the best 4 from 4 medals will apply.

NON-BOARD COMPETITIONS

John Roberts Cup – Singles medal, attached to the September Medal, open to members with handicap index of 18.2 and above. Junior members are not eligible

Monthly Medal - Monthly Medals are held from March to October. The following Divisions

will apply:

- Division 1 – Handicap Index – up to 11.0
- Division 2 – Handicap Index – 11.1 to 16.4
- Division 3 – Handicap Index – 16.5 and above

A prize is also awarded to the player with the Best Gross Score.

MIXED: BOARD COMPETITIONS

Peel Cup – Mixed foursomes off handicap (max 18 index for men; 27 for ladies). Handicap stroke allowance of 50% of the combined handicap.

Mixed Foursomes Cup (Dave Bell Trophy) – Mixed foursomes Stableford off handicap (max 18 index for men; 27 for ladies). Handicap stroke allowance of 50% of combined handicap.

JUNIOR:

Junior members must attain a handicap index of 15.5 for boys and 25.2 for girls to be able to win Club Honours' Board competitions. However, unless otherwise stated, they may play in the competition for a junior prize

CLUB COMPETITIONS:

Junior Club Championship – Singles matchplay knockout, played off scratch, on a seeded handicap basis.

Junior Cup – Singles strokeplay stableford, off full handicap, and played off yellow tees.

Lady Captain's Cup – Singles strokeplay stableford, off full handicap, with boys playing off yellow tees and girls off red tees.

Captain's Prize – Held on Captain's Weekend with the format of the competition to be decided by the Captain.

9. LADIES' SECTION:

GENERAL:

The Lady Members accept the Constitution and Rules of the Langland Bay Golf Club, but reserve the right to conduct their own affairs, with the approval of the Board of the Club.

The Ladies' Section aim to:

- provide a friendly and welcoming atmosphere for playing golf
- Organise a programme of regular golfing competitions and social events for all members and levels of skill
- Promote the Club within the local community

- Ensure the health and safety of all members

SECTION 1 - SECTION MEETINGS:

1.1 ANNUAL GENERAL MEETING:

Generally held second or third Tuesday in MARCH.

Notice of AGM, together with previous year's minutes will be posted on Main Notice Board one month before meeting.

Aim of AGM is to:

- accept minutes of previous AGM, and discuss, if appropriate, any matters arising
- receive Ladies' Captain's Report
- receive Honorary Treasurer's Report
- receive Honorary Secretary's Report
- honour winners of golf competitions
- elect Officers of the Ladies' Section. Nominations for vacant Committee posts will be taken up to seven days before the date of the AGM.
- pass any resolutions by members, notice of which must be handed to the Honorary Secretary 14 days before the AGM.

The Outgoing Ladies' Captain will preside as Chair at the AGM.

Only full playing members will be allowed to vote.

Voting will be decided either by a show of hands or secret ballot (for non-controversial votes a show of hands may be appropriate, whereas a vote, for example, for a committee member may be better administered by a secret ballot); in the event of a split vote, the Chair shall have the casting vote.

Proxy votes will normally be accepted by post, email or by nominating another member to vote on her behalf, provided they are received by the Honorary Secretary at least 48 hours before the meeting. This does not prohibit the principal from attending the AGM and voting in person provided the Hon Sec is notified before the meeting commences.

1.2 EXTRAORDINARY GENERAL MEETINGS

These will be called by the Committee, as a last resort, if they are unable to resolve a matter themselves.

An EGM may also be called when a minimum 10% of members write to the Honorary Secretary regarding an issue they feel needs to be addressed.

The meeting must take place within 6 weeks of receipt of the issue in question, and notice is as for an AGM.

If the meeting is called to pass a special resolution, all regulations will be the same as for an

AGM.

SECTION 2 - RUNNING OF THE LADIES' SECTION:

2.1 THE COMMITTEE:

The Ladies Section Financial Year runs in line with the Club AGM and Captains Changeover. 1st March-28th Feb Running of the Section will take place through an elected committee, with the Ladies'

The Committee shall comprise

up to 12 ladies, including:

- **LADIES' CAPTAIN** - one year in office.

She shall Chair the Committee, and be responsible for the Section and its activities, ultimately being responsible (together with the Committee) to the members.

The Lady Captain shall also be invited to sit on the club board and attend monthly meetings.

However, the Lady Captain will have no voting rights at board level.

- **VICE CAPTAIN** - one year in office.

Her role is to assist and, where necessary, stand in for the Ladies' Captain, succeeding her at the end of her year in office.

- **HONORARY SECRETARIES (2)** - up to three years in office

She is responsible for the smooth running of the section, keeping records of all relevant matters. She will work closely with the Ladies' Captain and communicate with all members.

- **The HONORARY TREASURER** - up to three years in office

She is responsible for the keeping of all financial records and preparing the accounts of the section. All cheques will be signed by the treasurer, plus one other member of the Committee.

- **PAST LADIES' CAPTAIN** - one year in office, ex officio with no voting rights.

A number (not exceeding 6) of OTHER COMMITTEE MEMBERS – (up to three years in office) responsible for various tasks to do with the smooth running of the Section.

Any worries or concerns pertaining to the Ladies' Section should be put in writing to the Honorary Secretary.

2.2 ELECTION OF OFFICERS

Alle Committee members must be full members of LBGC of at least one years' standing.

ELECTION OF INCOMING CAPTAIN

A meeting will take place between the Vice Captain, and the previous 5 Captains regarding ladies she would like to approach to be her Vice Captain.

No approach is to be made to anyone prior to this meeting, usually taking place in September.

The Committee will be informed of her choice at the October meeting.

COMMITTEE VACANCIES:

These will be posted on the main Notice Board one month before the AGM, with nominations closing one week before the AGM. These must be signed by a proposer, a seconder and the nominee. In the event of more than one nomination for any position, a secret ballot will take place at the AGM.

2.3 COMMITTEE PROCEDURE:

Meetings will take place once a month on an agreed date.

6 should form a Quorum.

The first meeting of a new Committee following the AGM must take place within 7 days of the AGM, when duties will be allocated to Committee members.

In the event of a Committee member being unable to fulfil her duties, the Committee may co-opt a (non-voting) successor.

The Committee has the powers to appoint subcommittees as necessary, and appoint advisors to same.

SECTION 3 – LADIES' COMPETITIONS:

3.1 COMPETITION TIMES:

- Competitions are played throughout the golfing year from 1st February to 31st January on both on Tuesdays, Saturdays and occasional Sundays, bookable via the club booking system (BRS) app.
- Competitions may be played outside of the designated Tee times, seasonal variations apply.
- Online Diary displays all scheduled competitions.
- Divisions set by Handicap Index / Playing Handicap – subject to change.
- Predominately stand-alone competitions with some in Alternate Day Format.
- If a player is entered for a competition or is entered on the Club BRS site and is not able to play, the player must remove herself from the list to allow another to play.

SUMMER SEASON COMPETITIONS:

Board Competitions and Regional Qualifiers.

- 18 Hole Stableford – Tuesday and Saturday.
- 14 Hole Veterans Stableford – for Ladies over 70 years of age only.

- Wales Golf Medal once a month with Alternative 9 Hole Stableford.
- Ball Sweep.

WINTER SEASON COMPETITIONS:

Subject to change – Course conditions and hole closures determine the type of competition scheduled.

- 14 Hole Stableford
- 9-hole Stableford around Christmas period

LADIES' SECTION SEASON - starts with the Opening of the Season Day in March and closes in October with the Close of Season Day. These are High/Low foursomes Competitions (draw being made for partners), followed by a (presentation) dinner in the evening.

3.2 LBGC LADIES' COMPETITIONS:

BOARD COMPETITIONS ARE AS FOLLOWS:

Requirements:

Within 12 months of the advertised last day of entry, 20 scores within the scoring history 3 of which derive from LBGC competitions.

Conditions of entry – availability for FINALS WEEKEND late August / September – subject to change annually.

Display results at the end of the round.

Buggies with medical certificates.

Extensions permitted in selected circumstances.

Caroline John Bowl / Club Championship (played off scratch): Open to 16 Ladies with the lowest handicaps and a seeded draw with no entry fee – Sign up sheet available.

Farr Cup (Max HI 17.8 - Singles 18 hole Match Play Competition open to ladies – computerised draw.

Memorial Cup in memory of Julie Richards (HI 17.9 to 28.6 Singles Match Play Competition open to ladies with handicap indexes higher than the range for the Farr Cup.

Gwen Phillips Cup – (Max CH 36) 18 Hole Foursomes match play.

Rose Bowl – (Max PH 36 18 hole - Four Ball Better Ball match play knockout competition.

In match play events, players are jointly responsible for arranging the date and time. In accordance with the rules for all Club knockouts, no extensions will be given unless the Committee decides to do so because of course closures or weather disruptions. The only exception to this may be for the semi-finals - if the Committee agree.

If a result is not posted then both players are disqualified.

Knock out matches may be decided by sudden death or by a replay set at another date before the completion of the round. If the competition is played off handicap, players should play three holes and, if still drawn, by sudden death or replay,

ADDITIONAL COMPETITIONS:

Scratch Cup – No HI - Two consecutive days – 18 Hole medal rounds.

T A Evans Cup – (Max PH 36) 18 Hole Stableford – Ladies' aged over 50 years and over.

The Brassie – (Max PH 36) - 18 Hole Four Ball Better Ball.

The Mark Evans Trophy – (Max PH 36) - 18 Hole Stableford.

Mills Cup – No Handicap restrictions. – Two 18 Hole Medal rounds (not consecutive) – Best nett – Best gross.

Stevens Cup – (Max PH 30) – 18 Hole Stableford

Grannies Cup - (Max PH 36) - 18 Hole Stableford.

The Wedgewood Competition – (No handicap restriction) - 14 hole Stableford 3 Golf Clubs, Wedge, Wood and Putter.

Most Improved Player Trophy (Max HI 31.2) No entry fee – aggregate score from start of season to close of the season - donated by Mary Onions

The Margaret Wroe Trophy awarded to the most improved golfer over 60 from the start of the season to close of the season - No entry fee.

Veteran Golfer of the Year Trophy – Ladies aged 70 and above- derived from the overall winner of the weekly 18 hole Stableford competitions.

Lady Captain's Prize – Lady Captain's Day - Max PH 36.

Lady Captain's Cup – Max PH 36.

The Copper Cup – Min PH 37

ECLECTIC COMPETITIONS:

Summer and Winter – Entry at the start of the Season – First round 18 / 14 Holes, Maximum of 15 scorecards to be submitted (with a minimum of 7 holes played) for the card to count.

Wales Golf Union Dragon Brooch – Medal competition in August

Hazel Harris Cup – 14-hole Stableford for over 70 years of age qualification. Cup presented to winner at dinner.

The Friendship Salver – presented from the Lady Captain at the close of season. (Inaugurated by Linda Halliday).

The Seniors Cup

Bowmaker,

WALES GOLF COMPETITIONS – walesgolf.org

Medal & Bowls Area 4 – No entry for Medal, entry fee for Challenge Bowl

Medal Winner and Runner Up selected from Club V1 reports.

Player eligible for either the Medal (no substitution) or the Bowls.

Challenge Bowl Qualifier – Silver + Bronze winners proceed.

Women's Victory Shield – Played off Scratch – 18 Hole knockout matchplay.

Welsh Women's Team Championships – 5 players off Scratch.

Welsh Women's Handicap Team Championships – Team of 4 – playing in different groups – 18 Hole Stableford – Max HI 36 – best 3 Stableford scores will count towards the team's overall score.

Australian Spoons – Entry fee per pair in the club qualifier.

Centenary Greensomes – Entry fee per pair in the club qualifier.

Ping Mixed Foursomes -

Glamorgan Ladies County Golf Association - Mary Nicholls Inter – Club Foursomes.

May be decided by qualifier or selection.

Competition Max stroke allowance per pair 36 – 50% Combined CH.

West Wales Ladies Golf Association – Jubilee Inter Club Foursomes 2026 – Max 36 Handicap – 50% combined Total.

R & A - Coronation Foursomes Max HI 40 - 18 Hole Stableford Foursomes – 50% combined CH.

Golfer of the Year Trophy – player attaining the greatest number of points for competitions played throughout the season.

Wales Golf Challenge Bowls – Medal competition played early in the season with winners progressing to regional and National finals.

Past Captains' Cup – Organised by the immediate past Captain – Competition played in August, followed by a dinner.

Daily Mail Foursomes – LBGC Qualifier winning pairs compete in The Regional / National Draw.

3.3 PRIZES:

These take the form of credit in the Professional's shop.

SECTION 4 - LADIES' LEAGUE TEAMS:

The Ladies Section runs three teams within the Glamorgan Ladies League.

Captains for each team are appointed by the incoming Ladies Captain for the ensuing season.

Wales Golf hold a Welsh Team Championship Competition in the North or South of Wales (alternate years), which involves a Qualifying round for selection.

SECTION 5 - LADIES' SENIOR SECTION:

This is an independent section organised for Ladies over a certain age**. It involves friendly fixtures with other clubs, an away day, and a Cup competition.

SECTION 6 – LADIES' LOCKER ROOM:

6.1 NOTICE BOARDS:

Notice boards keep Members up to date with all events within the Ladies' Section, Club Events, and other activities.

The Ladies' Golfing Union, GUW, Glamorgan County Ladies' Golf Association, and West Wales Ladies' Golfing Association notices are also placed on the notice boards to keep members up to date with rules and activities.

All matters dealing with handicaps are dealt with by the club Handicaps and Competitions Committee and handicaps posted on the board.

CLUB BYELAWS:

INTERPRETATIONS:

In these Byelaws, the following expressions shall have the following meanings:

- I. 'Club' means Langland Bay Golf Club Ltd.
- II. The 'Board' means the Directors of the Club.
- III. 'Shareholder' means any member who pays a full playing subscription or who is an honorary member.

1. OFFICERS:

1. The President shall be a Shareholder, whose name shall be submitted by the Board to an Annual General Meeting (hereafter called the AGM) for approval. The President will serve as President, for a term of three years.
2. The Club Captain and Vice-Captain shall be elected in March for a term of 1 year.
3. The Board of Directors, (hereinafter called the Board), shall elect the Club Chair of the Board at the first Board meeting after the AGM each year by secret ballot.
4. The Board shall appoint a Director of Golf, under contract of employment.
5. The Officers of the Club, shall be the President, Club Chair, Club Captain and Director of Golf.

2. MANAGEMENT:

1. The Management of the affairs of the Club shall be vested in the Board, which shall consist of a maximum of ten shareholders elected by the Members in accordance with the Articles of Association. The President may attend and participate in all Board Meetings but shall not be entitled to vote.
2. A Director shall be elected to the Board for a period of three years, but will be eligible for re-election
3. No Director shall be entitled to receive any remuneration for services as a Director.
4. If any member of the Board shall die or retire during the year, the Board may appoint a member of the club in his or her place, until the next AGM.
5. The quorum for a meeting of the Board shall be 6.
6. The Lady Captain shall be invited to attend all board meetings but will have no voting rights.
7. Both Vice Captains, to gain board experience, shall be invited to attend board meetings (with no voting rights) 3 months prior to their elections as Captains.
8. The Board shall meet on the second Monday of each month or when deemed necessary.

9. Matters arising at a meeting shall be decided by a majority of votes. In the event of a tie, the Club Chair shall have the casting vote.
10. The Board may appoint sub-committees from its members detailing its mandate and may co-opt additional members.
11. The quorum for any sub-committee shall be two.
12. The Board has power to make, amend or rescind any Byelaw, and such amendment shall be posted on the main notice board forthwith for a minimum of 14 consecutive days.
13. An up-to-date copy of the Byelaws shall be available on the Club V1 app in the document section or in the annual members handbook / diary.

3. MEETINGS

1. The Club AGM will be held every calendar year and must be held not later than 15 months from the date of the previous AGM.
2. The Director of Golf shall give not less than 21 days written notice to the shareholders of the date of the AGM, together with the Agenda. At the AGM the election of Directors will be held and the Annual Report of the Board and the Audited Statement of Accounts will be presented.
3. Nominations for Directors shall require the signatures of two Shareholders and shall be signed by the Nominee. Nomination forms shall be given to the Director of Golf no later than 14 days before the AGM.
4. Resolutions for the AGM must be proposed by a minimum of 50 Shareholders in writing to the Director of Golf, at least, 35 days before the AGM.
5. The Directors of the Club shall call an Extraordinary General Meeting on an application in writing to the Director of Golf by not less than 50 of the Shareholders, stating the objects of the meeting. This meeting must take place within eight weeks of the application. If the application is for the passing of a special resolution, the application should specify the wording of the resolution. At least 21 day's notice of the EGM shall be given to the Shareholders.
6. The Club Chair of the Board shall preside at all General meetings having a casting vote, should votes be tied.
7. Only Shareholders of the Club shall be allowed to vote at the General meetings.
8. Proxy votes shall be received by the Director of Golf not less than 48 hours before the General Meetings.

4. MEMBERSHIP:

1. A candidate for election shall be proposed by two Shareholders and endorsed by a Director, all of whom must be acquainted personally with the candidate and vouch for their fitness for membership.
2. The Board at the monthly meetings are given a list of candidates to view.
3. Should an objection be raised, sound reasons should be aired within the Board room. Should further information be needed to be sought, this is then returned to the board room and a decision will be made by majority vote.

The Club shall consist of the following categories of membership:

1. HONORARY:

On the recommendation of the Board, Honorary Membership may be awarded for any period of time. Honorary Members shall be entitled to all the privileges of full membership without paying an annual subscription.

2. HONORARY LIFE MEMBERSHIP:

On the recommendation of the Board, this category may be awarded to any member who has obtained Senior International Honours or Honours on behalf of the club or who in the eyes of the Board has performed exceptional duties on behalf of the club.

Life Members shall be entitled to all the privileges of full membership without paying an annual subscription.

3. LIFE MEMBERSHIP:

This category was created by the board during financial difficulties or for designated projects, whereby the member pays an advanced fixed fee (usually age related) to support the club.

The member shall be entitled to all the privileges of full membership without paying an annual subscription. Life membership is not transferrable.

4. FULL PLAYING:

Will be a Shareholder, who has paid the annual subscription.

5. YOUTH 2:

This category shall consist of playing members who are between the ages of 28 and 30 inclusive. Alteration of category will take effect from 30th September.

6. YOUTH 1:

This category shall consist of playing members who are between the ages of 24 – 27 inclusive. Alteration of category will take effect from 30th September.

7. YOUTH:

This category shall consist of playing members who are between the ages of 18 and 23 inclusive. Alteration of category will take effect from 30th September.

8. JUNIOR:

This category shall consist of playing members who are between the ages of 7 and 17 inclusive. Alteration of category will take effect from 30th September following their 18th birthday. Juniors aged between 7 and 11 may be offered membership providing they are accompanied, both on and off the course, with their parents or grandparents, who must be full playing members of the club.

9. COUNTRY:

Playing members in this category must live more than 75 miles radius from the clubhouse and be a full playing member of another Golf Club, affiliated to a National Golf Union. Country members have full playing rights and may enter any club competition except Board and knockout competitions, with no exceptions.

10. DEFERRED:

This category is for Members, who move away from the area or who are suffering from long term ill health but would be readmitted to full playing membership when agreed. This category of membership must be reapplied for each year and is for a minimum period of 12 months. The Board have agreed that August of every year is the only time a deferment will be looked at within a 12-month period if the golfer is able to return to full playing membership early. This is at the discretion of the Board. Whilst membership is deferred members may play the course on payment of half green fees but no more than 4 times during the membership year (Oct 1st – Sept 30th). Deferred members cannot sign in any playing guests.

Should the club operate a waiting list for membership the deferred category will be reviewed once they are ready to return to golf. The member would be offered social membership.

11. SOCIAL:

This category is for those persons who are social members only and who, if previously shareholders have transferred their shares to a person selected by the Directors. Social members receive discounts in the bar and can book the end of month social functions.

12. OVER 80 and OVER 85:

These categories shall consist of playing members who are over the respective ages, each will carry a discount on the subscription.

13. LEGEND:

This category is for full playing members of the club who have been members for a minimum of 15 years and have reached the age of 90 years at the 1st October. It is agreed that for a one-off fee equivalent to one year's Full Playing members fees, that they would become "legend members" and be entitled to play the course for no further fee, for as long as they so wished. Provided only that they pay an amount equivalent to social members fees annually thereafter.

5. GUESTS:

1. Playing members of the club shall be entitled to introduce playing guests at the club upon payment of the appropriate fees. The guest must be a playing member of a golf club, affiliated to a National golf Union, and the member must play with the guest. Visitors who are members of an affiliated club may play with a member, at a reduced fee, no more than 6 times in any one calendar year.
2. Any visitor, player or supporter of a visiting team or player or supporter of any event organised by a National Golfing Union shall on the day of the event be entitled to use the club house.
3. Any Member may introduce a guest into the clubhouse, and must enter the guest's name and address in the Visitors' book, except if they are playing golf in which case the online booking system will act as the visitor's registration. No guest may visit the club more than twelve times in any one year.
4. Subject to any restrictions which may from time to time be imposed by the committee, the following persons shall be entitled to admission to the club premises to purchase intoxicating liquor for consumption on the premises:
 - a) Golfers on payment of the appropriate green fee, and members' guests
 - b) Those taking table meals at the club premises.
 - c) Those attending any function organised at the club.

5. SUBSCRIPTIONS:

The Board shall fix subscription and Entrance fees, and the subscriptions shall be due for payment on October 1st each year. In addition to the subscriptions the Board may impose a levy. Such levy will be added to the member's Langland Bay Golf Club loyalty (gold) card and is forfeit if not spent within the Club's financial year. By concession the subscription, though due, may be paid by direct debit, half yearly or monthly at a fee set by the Board. If payment is not received by 7th November, your membership will be suspended.

6. CONDUCT:

The Board shall have the power to take appropriate disciplinary action, including suspension or termination of membership, against any member guilty of unacceptable or undesirable conduct.

The full version can be found in Disciplinary Code and Procedure for Club Members below

7. COMPLAINTS:

Complaints shall be made in writing to the Director of Golf.

8. RESIGNATION OF MEMBERSHIP:

1. A member may resign his or her membership at any time in writing to the Director of Golf, but will remain liable for his or her subscription for the year up to 30th September.
2. A member, who has not paid the appropriate fee within the time laid down by the Board, will be deemed to have resigned, and if a shareholder will be deemed to have executed a transfer of their entire shareholding

Appendix 1 - Disciplinary Code and Procedure for Club Members

1. PROCEDURE

1.1. In all matters, the Club shall exercise its powers under this Code in the manner set out below and shall:

1.1.1. delegate its powers to decide disciplinary matters to a disciplinary panel in accordance with paragraph 3; and

1.1.2. delegate its power to decide upon any appeal against a decision of the panel to an appeals committee which shall comprise 3 members of the Board of Directors in accordance with paragraphs 4 and 7. In the event that the Club cannot raise three appropriate members of the Board for the Appeal Committee, it shall be permitted to form an Appeal Committee from amongst the club membership.

1.2. The Club shall have jurisdiction to:

1.2.1. consider any complaint of misconduct (as defined in paragraph 2) and any other matter which the management committee/board of the Club may consider misconduct (together 'Misconduct'); and

1.2.2. appoint a person or persons ('Investigating Officer') (who will not sit on any disciplinary panel) to investigate any matter which it considers does or may amount to Misconduct.

2. MISCONDUCT

2.1. Misconduct is:

2.1.1. A breach of the Club's Articles, Rules and/or regulations and/or Bye-laws;

2.1.2. A breach of any of the Club's published policies and procedures applicable to members, including but not limited to:-

2.1.2.1. Equality;

2.1.2.2. Social Media;

2.1.2.3. Behaviour toward employees;

2.1.2.4. Golf Buggies;

2.1.2.5. Policies in the Members Diary / Handbook

2.1.2.6. A breach of competition rules;

2.1.3. Unlawful conduct taking place on Club premises and/or affecting, concerning or relating to the Club, its employees, members, visitors or other persons or organisations connected with the Club.

2.1.4. Any conduct which is detrimental to the interests of the Club, its members or any section of the Club's membership.

3. DISCIPLINARY PANEL

3.1. The Board shall appoint a disciplinary panel ('Panel') from amongst the Club membership which shall comprise not less than 3 persons one of whom shall be appointed by the Board as its chair ('Chair').

3.2. The Chair shall chair any Panel upon which s/he sits and shall appoint a chair to chair any Panel upon which s/he does not.

3.3. The Panel shall hear and adjudicate upon disciplinary matters referred to it.

3.4. The Chair may at his discretion appoint any legal or other expert to advise (but not sit on) the Panel in respect of any matter referred to it.

3.5. No Panel member shall sit on the Panel in relation to a matter in respect of which he has, or may reasonably be thought to have had, any previous involvement or personal interest. It shall be the responsibility of each Panel member to advise the Chair as soon

as is reasonably practicable of any such previous involvement or personal interest and the Chair shall determine whether the nature and circumstances thereof are such that the Panel member concerned should not sit on the Panel in relation to the matter in question.

4. APPEALS COMMITTEE

4.1. The Appeals Committee ('AC') shall comprise of 3 members of the Board which shall hear and adjudicate upon appeals made to it from the decisions of the Panel. The members of the AC shall be different from the members of the Panel.

4.2. The Chair of the AC Committee or, failing him any other AC member, shall chair the meeting. The chair of the meeting constituted as the AC may at his/her discretion appoint any legal or other expert (not having been appointed to advise the Panel under paragraph 3.4 in respect of the matter the subject of the appeal) to advise (but not sit on) the AC.

4.3. The Appellant shall be entitled to object to the appointment of a person to chair the AC by notice in writing given to the Board within seven days of the Appellant having been given written notice of the identity of the proposed chair of the AC pursuant to paragraph 4.2 and setting out the reasons for his objection. The chair of the AC shall within seven days of having received it, notify the appellant in writing if the composition of the AC has changed and provide details or, if it has not changed, give reasons therefore.

4.4 The Appellant shall not be entitled to legal representation.

5. FULL DISCIPLINARY PROCEDURE

5.1. Within 14 days of the Club receiving a formal complaint or becoming aware of any matters considered to be Misconduct, it shall appoint an Investigating Officer to investigate the matter and gather relevant information and evidence. Any member who is the subject of a formal complaint, must, at all times, fully co-operate with all reasonable requests of the Investigating Officer.

5.2. On completion of the investigation, the Investigating Officer shall decide upon the most appropriate course of action which may be:

5.2.1. to dismiss the matter with no further action;

- 5.2.2. to refer the matter to a Panel.
- 5.3. Where the matter is referred to a Panel, the Investigating Officer shall send to the subject of the complaint (the Member) a summary of the alleged Misconduct together with a brief factual summary of the evidence in support of it.
- 5.4. Thereafter, the Member shall have 14 days within which to respond to the complaint. If the Member fails to respond within such period (or such longer period as may have agreed in writing) then the Member may be liable to suspension from involvement in golf Membership until their reply has been received.
- 5.5. After receiving the Member's reply or, failing receipt of a reply after the expiry of the period for receipt of the same, the Panel shall set a date for hearing by it.
- 5.6. Not less than 7 days before the hearing date, the Panel shall:
- 5.6.1. deliver to the Member details of the formal complaint and/or alleged Misconduct along with details of the evidence they intend to adduce at the hearing; and
 - 5.6.2. request the Member to provide details of witnesses and other evidence the Member intends to rely upon before the Panel.
- 5.7. If the Member fails to deliver the details required of him in a timely manner, the hearing may be adjourned or may proceed in the Member's absence at the absolute discretion of the Panel.
- 5.8. Proceedings of and all hearings before the Panel shall be held in private.
- 5.9. The Member shall be entitled to be accompanied by any other member of the Club who may speak before the Panel on his/her behalf, except that they may not answer questions put directly to the Member. **For the avoidance of doubt, the Member shall not be entitled to legal representation.**
- 5.10. If the Member was under 14 years of age when the matter the subject of the complaint took place, all correspondence and communication shall be addressed only to the Member's parent or guardian. If the Member is between 14 and 18 years of age, copies of all correspondence will be addressed to his/her parent or guardian as well as to the Member.
- 5.11. At any hearing before the Panel of a complaint against a Member under the age of 18 at the date of the hearing, the parent or guardian of the Member shall be entitled to attend the hearing, to speak on behalf of the Member and make such representations to the Panel as they think appropriate on the Member's behalf. Where the Member is a young person or vulnerable adult at risk of harm, the Board should

consider whether the Panel or AC members should include a member who has received safeguarding training and whether reasonable adjustments to the hearing can reasonably be made.

5.12. At the hearing the Panel will consider the evidence which is placed before it.

5.13. The Member shall be entitled to present his/her case to the Panel and to call such supporting witnesses as he/she wishes.

5.14. The Member shall be entitled to cross examine the witnesses.

5.15. At the conclusion of the proceedings, the Panel shall consider its decision in private. It shall first consider whether to uphold the complaint of Misconduct. If it has, it shall inform the Member.

5.16. When reaching a decision, the Panel shall not be required to be unanimous. A majority of the Panel in favour of any decision is sufficient.

5.17. After having reached its decision as to whether the allegation has been proved, the Panel shall communicate that decision to the Member. The Member will then have an opportunity to address the Panel on matters regarding the potential sanctions/mitigation. Once the Panel has made its final decision on the allegation and sanction, it shall communicate the same to the Member in writing.

5.18. The Panel shall not be obliged to follow the strict rules of evidence in the course of any proceedings and shall be entitled to admit such evidence and accord it such weight as it thinks fit, giving consideration to the principles of fairness and reasonableness.

5.19. The Panel shall have the power to regulate its own procedure including (without limitation):-

5.19.1. to extend or vary any time limit set out in this Code;

5.19.2. adjourn any proceedings at any time;

5.19.3. allow time for the submission of further evidence or for any other reason;

5.19.4. ask questions of any party or witness to any proceedings before it;

5.19.5. admit or exclude any evidence on grounds of relevance or for failure to comply with directions;

give or make directions at any time with regard to proceedings before it or to be held before it;

6. PENALTIES

6.1. If the Panel or the AC finds a complaint of Misconduct proven, it may impose upon the Member one or more of the following penalties:

- 6.1.1. a censure, caution, warning or reprimand in respect of his/her conduct;
 - 6.1.2. a suspension or exclusion from competition or other involvement in any capacity in any event organised or sanctioned by the Club;
 - 6.1.3. expulsion from membership of the Club;
 - 6.1.4. suspension of all membership rights for a specified period [not exceeding twelve months];
 - 6.1.5. suspension or exclusion from holding office within the Club for a specified period of time; or
 - 6.1.6. a combination of any of the above or any other penalty considered appropriate.
- 6.2.** All penalties imposed shall, in the opinion of the Panel or AC, be fair, reasonable and proportionate to the Misconduct.

7. APPEALS

- 7.1.** A Member who has been the subject of a disciplinary hearing wishing to appeal against a decision of, or any penalty imposed by, the Panel ('Appellant') shall lodge notice of his/her appeal to the Board in writing within 14 days of the date of delivery to the Appellant of the (written) decision of the Panel pursuant to paragraph 5.17. The notice of appeal shall include full details of the grounds of appeal.
- 7.2.** The Club will give the Appellant written notice of the date, time and place of the appeal hearing.
- 7.3.** The appeal hearing may be a complete re-hearing of the matter or it may be a review of the Panel's original decision in the light of the procedure that was followed and any new information that may have come to light. This will be at the Club's discretion depending on the circumstances of the case.
- 7.4.** The AC shall consider all documents and evidence submitted or presented to the Panel at the first hearing and shall have the power to request the recall of witnesses heard at that hearing and to admit new evidence. The Member shall be entitled to present his/her case to the Panel and to call such supporting witnesses as he/she wishes. The Panel may be entitled to ask any questions of these witnesses.
- 7.5.** The procedure set out in paragraphs 5.15 to 5.19 will apply to the appeal hearing.
- 7.6.** In reaching its decision the AC shall, giving consideration to the principles of fairness and reasonableness, take such account and give such weight to the evidence presented to it as it thinks appropriate and shall be entitled to make such decision on

the facts as it thinks fit and may confirm, cancel, reduce or increase the penalty under appeal or substitute a different form of penalty.

7.7. The decision of the AC is final and binding. After reaching its decision the AC shall communicate their decision to the Appellant either at the time of the hearing or in writing within 7 days thereafter.

7.8. For the avoidance of doubt, there is no right of appeal to any relevant County or other association or to Wales Golf in respect of any proceedings of or any decision taken under or pursuant to the Club's disciplinary code and/or procedures, unless the appeal relates to the Rules of Golf, as defined in the Wales Golf Disciplinary Regulations 2021, where an appeal may be lodged with the County Union in writing within 14 days of the decision being notified to the Appellant.

8. GENERAL

8.1. No breach of procedure or failure to follow any directions given during any proceedings under this Code shall invalidate such proceedings unless such breach or failure shall have materially and substantially prejudiced the person against whom a complaint has been made.

8.2. This Code may be amended from time to time by the Board of Directors as it sees fit and any such amendment shall come into force and have effect from such date as it may determine.

8.3. The construction, validity, and enforceability of this Code shall be governed by the laws of England and Wales.